

Baker Free Library
Building Committee Meeting
January 9, 2012
Approved Minutes

Present: Eric Anderson, Norm Williams, Ingrid White, Lisa Richards, Gary Nylen,
Christine Carey

Not Present: Lori Fisher, Paul Rizzi

The meeting was called to order at 5:40pm by Ingrid White, Building Committee
Chairperson.

Approval of past minutes tabled until the next meeting.

Warrant Article: The warrant article is for \$32,000, which is the amount for the
architectural rendering – it is felt this amount is easier to justify to voters and thus more
likely for approval. Eric Anderson agrees that it is a difficult year budget-wise for the
town. Of note, the library budget is not increasing, which may be considered favorably
by voters.

Election day issues: The polls are open from 7am to 7pm, and half a table will be
available and needs to be staffed. The table will be shared with the Heritage commission,
so Gary Nylen will help in the am. Ingrid White will set the table up in the morning and
close it in the evening. Christine Carey will be there from 11:30-2:30/3pm. Norm
Williams to come in the evening. Eric Anderson will be there all day and will step in
when needed. Ingrid and Christine will assemble and copy some important points for
flyers.

Fund raising: Norm Williams presents information about several fundraising consultants,
mostly people he has met at fundraising conferences.

1) William F. Stockwell – sent a general proposal, can work with and train us –
approx \$5000 for 4 days that gives a proposal and development plan and then we take
from there. For a “full” package that goes with us all the way would cost around
\$21,000.

2) Leah Assoc. (?) gives a price about \$100/hr.

3) Richard Blain (?) and Assoc. is another possibility.

Norm suggests we have them come in for interviews. Eric notes that \$5000 does not
guarantee a return. A handout was reviewed about the basic principles for fundraising
development – about building relationships. Gary Nylen notes we should be prepared
about what we want to ask the fundraisers, what they can do for us before we commit any
money. Ingrid has a cousin who is a former fundraiser and can possibly help with ideas.

Dates for next meeting: Monday, Jan. 23 and February 13 as previous, but moved to 7pm
rather than 5:30 to see if Lori Fisher can attend.

More fundraising opportunities:

Paul Rizzi had previously indicated he will try and set up a meeting with Lori, Ingrid and the community developer/community development finance authority.

Lisa Richards shares some research she has done from the American Library Association Institute for Museum and Library Services website (IMLS.gov). Lots of grants available and easy to access information. She also called the NH charitable foundation – they noted that in March new grants will be posted and they will contact us by email when available.

Eric Anderson mentions the Town Center committee flyer which may be a good model of what to do for our own flyer.

Publicizing/powerpoint presentation/website issues from agenda tabled.

Adjourn:

Motion by Ingrid to adjourn, seconded by Eric, meeting adjourned at 6:35pm.

Respectfully submitted,
Christine Carey